

BOCC CONTRACT
APPROVAL FORM

CS-24-423

CONTRACT
TRACKING NO.
CM3435-A2

SECTION 1 - GENERAL INFORMATION

Requesting Department: AICVB Contact Person: Linda Van Haren
Telephone: (912) 288-3800 Email: lvanharen@amealiaisland.com

SECTION 2 - VENDOR INFORMATION

Name: Ronald Jason Woods, d/b/a Jason Woods Productions
Address: 4480 Deerwood Lake Pkwy #534 Jacksonville FL 32216
City: Jacksonville State: FL Zip Code: 32218
Vendor's Administrator Name: Jason Woods Title: Owner
Telephone: (817) 538-3207 Email: rjwoods@gmail.com

SECTION 3 - VENDOR AUTHORIZED SIGNATORY

Authorized Signatory Name: Jason Woods
Authorized Signatory Email: rjwoods@gmail.com
(IDENTIFY WHO WILL SIGN THE CONTRACT ON BEHALF OF THE VENDOR. OFFICER/DIRECTOR WITH AUTHORITY TO BIND COMPANY.)

SECTION 4 - CONTRACT INFORMATION

Contract Name: Ronald Jason Woods, d/b/a Jason Woods Productions 2025 A2
Type: ☒ New Contract ☐ Work Authorization ☐ Supplemental Agreement
Short Description of Product(s)/Service(s) Being Requested: Artistic Services throughout the Dickens on Centre Holiday festival

(GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.)

Procured Method: ☐ Quotes ☐ ITB ☐ RFP ☐ RFQ ☐ Piggyback ☒ Exemption ☐ Sole Source ☐ Single Source
☐ Other:
Amount of Initial Contract Term: \$89,750.00
Amount of Renewal Options (if applicable): Year 1: \$89,750.00 Year 2: \$99,250.00
Year 3: Year 4:
Total Amount of Contract (Initial Term + Renewal Options): \$278,750.00 (Estimate if necessary)
Account Number: 37523552-548520 DOC
Source of Funds: ☒ County ☐ State ☐ Federal ☐ Other:
County Authorized Signatory: ☒ BOCC Chairman ☐ County Manager
(IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC)

SECTION 5 - INSURANCE

Insurance Category: ☒ Category L ☐ Category M ☐ Category H ☐ Other:

Risk Manager Initials: *AM*

SECTION 6 - AMENDMENT INFORMATION

Contract Tracking No: CM3435 Amendment No: A2
Type of Amendment: ☒ Renewal ☐ Time Only Extension ☐ Additional Scope ☐ Other:
Contract Amount with Previous Amendments: \$179,500.00 Amount of this Amendment: \$99,250.00
New Contract Amount including this Amendment: \$278,750.00
Account Code Change From: To:
County Authorized Signatory: ☒ BOCC Chairman ☐ County Manager
(IDENTIFY WHO WILL SIGN AMENDMENT ON BEHALF OF BOCC)

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

1. *Marshall Eyerman* 7/3/2025
Department Head/Contract Manager Date
2. *Chris Lacambra* 7/3/2025
Office of Mgmt. & Budget Date

3. *Nanace Belmont* 7/3/2025
Procurement Date
(Signature required only if procurement related)
4. *Denise C. May, Esq.* 7/8/2025
County Attorney Date

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature] 7/8/2025
County Manager Date

SECOND AMENDMENT TO CONTRACT FOR JASON WOODS PRODUCTIONS 2025 SERVICES

THIS SECOND AMENDMENT TO THE CONTRACT FOR JASON WOODS PRODUCTIONS 2025 SERVICES (hereinafter "Amendment") is made by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida (hereinafter the "County"), and **RONALD JASON WOODS, A SOLE PROPRIETOR, DOING BUSINESS AS JASON WOODS PRODUCTIONS**, a business having its primary business location at 4480 Deerwood Lake Pkwy #534, Jacksonville, FL 32216 (hereinafter the "Vendor").

WITNESSETH:

WHEREAS, the Parties previously entered into a Contract for Jason Woods Productions 2023 Services for the Dickens on Centre event dated July 19, 2023 (hereinafter "Contract") which was later amended on June 24, 2024; and

WHEREAS, the Parties now desire to further amend the Contract terms and conditions subject to the provisions contained herein.

NOW, THEREFORE, for good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound, the Parties do agree to amend the Contract as follows:

SECTION 1. Section 4.1 of the Contract is hereby amended to increase the amount of compensation by an amount not to exceed Ninety-Nine Thousand, Two-Hundred Fifty Dollars and 00/100 (\$99,250.00) for a total not to exceed amount of Two Hundred Seventy-eight Thousand, Seven-Hundred Fifty Dollars and 00/100 (\$278,750.00). The County shall make an initial 80% payment of Seventy-nine Thousand, Four Hundred Dollars (\$79,400.00) to the Vendor within ten (10) days of execution of this Amendment by all parties. The County shall make a final payment of the remaining 20%, Nineteen Thousand, Eight-Hundred Fifty Dollars and 00/100 (\$19,850.00), to the Vendor upon completion of the goods/services by the Vendor at the Dickens on Centre Event (December 12, 13 and 14, 2025).

SECTION 2. Section 20.1 of the Contract is hereby amended to extend the term of the Contract by one (1) additional year and the Contract shall now terminate on September 30, 2026.

SECTION 3. The Contract is hereby amended to include the Scope of Work attached hereto and incorporated herein as Exhibit "A".

SECTION 4. Upon execution of this Amendment, and in accordance with Section 787.06, Florida Statutes, the Vendor shall provide the County with an affidavit, on a form approved by the County, signed by an officer or a representative of the Vendor under penalty of perjury attesting that the Vendor does not use coercion for labor or services as defined in Section 787.06, Florida Statutes.

Rev. 7-19-2023

Exhibit "A"
SCOPE OF WORK
DICKENS ON CENTRE 2025 Entertainment

DICKENS ON CENTRE FESTIVAL, December 12-14, 2025

Venue Address: Downtown Fernandina Beach, FL

SERVICES PROVIDED/INCLUDED

- General license for the purchaser to use the scripts, music, characters, and creations from the service provider for the festival during December 2025 in performance settings.
- Performance of *A Christmas Carol*, performed by Jason Woods; Friday, Dec 12, on the main stage.
- *The Legend of St. Nick* to be performed at specified/agreed times during the festival, (Saturday and Sunday), on the Main stage.
- *Alice in a Christmas Wonderland* to be performed at specified/agreed times during the festival, (Saturday and Sunday) Main stage.
- *The Little Toy Shoppe* to be performed at specified/agreed times during the festival, (Saturday and Sunday) Main stage.
- Pre-event construction, maintenance, repair, provision, rental of existing/new puppets for shows as applicable.
- 3 background displays for the Main stage, also for use by other entertainment contracted/arranged by the purchaser, not under the service provider's umbrella of performers.
- Professional makeup artists on site for performing cast members.
- Professional costume handler on site for costume maintenance and repairs.
- Stage manager/personnel manager, on-site liaison for DOC personnel.
- Pre-event and onsite reasonable actions/decisions that ensure quality, timely performances for the festival.
- Cooperation to accommodate reasonable, safe solutions in the event of inclement weather to provide entertainment as in years past.

PROVISIONS FROM PURCHASER

- Wireless microphones and fresh batteries for all performances, stage lighting, and snow machines (to be controlled by engineers contracted through PURCHASER), audio playback, and quality sound checks before performances for all above shows, if contracted. PURCHASER will engage a third-party production company for the festival to provide said items and services.
- Reasonable time between shows to allow for scheduled breaks for all performers.
- Special effects (snow, fog, and bubble machines) and sound to be provided by a third-party production company engaged for the festival for performances of *The New Legend of St. Nick*, *Alice in a Victorian Christmas Wonderland*, and *The Little Toy Shoppe*.
- Appropriate green room (dressing room) or multiple rooms for all actors for costume changing.

SERVICE PROVIDER COMPENSATION

For the above services rendered by the SERVICE PROVIDER to the PURCHASER, the PURCHASER agrees to pay the SERVICE PROVIDER **\$99,250**, payable for pre-event creative and consultation on the following dates:

- **\$79,400** is payable **within 10 days of execution of contract** for pre-event creative and consultation.
- **Final payment of \$19,850** for pre-event creative and consultation, as well as execution of performances shall be rendered upon successful completed of the services expected.

Pre-event creative and consulting covers work and services rendered for the festival in advance, requiring space rentals, payment (costumers, actors, personnel), deposits, materials (costumes, construction, repairs, rentals), licenses, and creator fees, adjustments, rewrites, and casting, background design, materials, shipping.

DISCLAIMERS

- The SERVICE PROVIDER is an independent contractor and assumes all responsibilities for withholding tax, social security, state tax, public liability, and workman's compensation insurance.
- Neither the entertainer/artist/service provider nor the Nassau County Board of County Commissioners (BOCC) will be responsible for cancellation due to Acts of God, war, terrorism, or other events beyond their control. Jason Woods, Jason Woods Productions, staff, personnel, volunteers will work to accommodate reasonable, safe solutions in the event of inclement weather to provide entertainment as in years past.
- In the event of inclement weather, the SERVICE PROVIDER agrees to work with the PURCHASER to provide performances at an alternate location, and if necessary, provide postponed performances within three days of the festival schedule.
- COVID-19: Neither the PURCHASER, the Nassau County Board of County Commissioners (BOCC), nor any of its staff, leadership, personnel, volunteers, or other representatives including lawyers shall hold Jason Woods, his contractors, staff, volunteers, family or friends attending the event, responsible for the transmission of COVID-19 (or other applicable viruses) to anyone in service to or attending the festival, nor hold Jason Woods, staff, personnel, volunteers, friends or family responsible for the cancellation of the festival. All parties are working and acting in good faith to provide the festival and entertainment as agreed upon and shall hold one another blameless in the event of such transmission or cancellation of the festival, and so this agreement is 'at risk'. All parties agree to take measures to reduce or (if possible) eliminate the risk of transmission of the virus by practicing physical distancing, good hygiene, hand-washing, and general sanitation.
- Any further services requested for the weekend of December 12-14, 2025, at DOC will constitute a new agreement and/or addendum separate to said services above and not included in this contract.

Check remittance:

Jason Woods

4480 Deerwood Lake Parkway #534

Jacksonville, FL 32216

TDC REQUISITION FORM 2025

VENDOR NAME & ADDRESS

Vendor Ronald Jason Woods, d/b/a Jason Woods Productions
 Address 4480 Deerwood Lake Pkwy #534
 Jacksonville, FL 32216
 Email rjwoods@gmail.com
 Phone (817) 538-3207

NASSAU COUNTY
 BOARD OF COUNTY COMMISSIONERS
 96135 Nassau Place Suite 1
 Yulee, FL 32097

DEPARTMENT

OMB / TDC

REQUESTED BY: Gil Langley

Phone (811) 555-5267

VENDOR NUMBER	PURCHASE ORDER NUMBER	PURCHASE ORDER DATE	PURCHASE ORDER TOTAL	DISCOUNT TERMS	
DATE	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT	FUND ACCOUNT NUMBER
On contract signing	Payment 80% FY24	1	\$79,400	\$ 79,400.00	37523552-548520 DOC
12/11/2025	Payment 20% FY25	1	\$ 19,850.00	\$ 19,850.00	37523552-548520 DOC
				\$ -	
				\$ -	
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				\$ -	
				\$ -	
				\$ -	
				\$ -	
				\$ -	

Purchasing Process

Artistic Services FL SS 287.057 (3) (e) 1.

ORIGINAL - FINANCE
 COPY- DEPARTMENT

Shipping: \$
 Total: \$99,250.00

Department Head / Managing Agent

I attest that, to the best of my knowledge, this requisition reflects accurate information, has been reviewed, budgeted for and follows the Nassau County Purchasing Policy.

Marshall Eyerman

7/3/2025

GL

7/3/2025

Office of Management and Budget (signature required if greater than \$1,000.00 for services or if greater than \$5,000 for goods)

I attest that, to the best of my knowledge, funds are available for payment.

Chris Lacambra

7/3/2025

JP

7/3/2025

Procurement Director (signature required if greater than \$5,000.00)

I attest that, to the best of my knowledge, this requisition is accurate and necessary and is consistent with the Nassau County Purchasing Policy.

James A. Long

7/3/2025

County Manager r (signature required if greater than \$100,000.00)

I attest that, to the best of my knowledge, the appropriate staff have reviewed and approved this Requisition and no other conditions would prevent approval.

UPB

Clerk: 7/8/2025
 Date:

Certificate Of Completion

Envelope Id: 5A3462AB-8211-4BDE-BB2E-7DF15624B18A

Status: Completed

Subject: Complete with Docusign:CM3435-A2 Jason Woods Productions \$99,250.00

Source Envelope:

Document Pages: 6

Signatures: 11

Envelope Originator:

Certificate Pages: 6

Initials: 7

Tracy Poore

AutoNav: Enabled

tpoore@nassaucountyfl.com

Envelopeld Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

Record Tracking

Status: Original

Holder: Tracy Poore

Location: DocuSign

7/3/2025 1:59:55 PM

tpoore@nassaucountyfl.com

Signer Events

Signature

Timestamp

Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 7/3/2025 2:06:07 PM

Viewed: 7/3/2025 2:06:21 PM

Signed: 7/3/2025 2:06:35 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Gil Langley

glangley@ameliaisland.com

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style
Using IP Address: 50.196.104.105

Sent: 7/3/2025 2:06:38 PM

Viewed: 7/3/2025 2:14:49 PM

Signed: 7/3/2025 2:15:16 PM

Electronic Record and Signature Disclosure:

Accepted: 7/3/2025 2:14:49 PM

ID: f8b30e76-6370-481c-9c92-6b7498e43bfa

Marshall Eyerman

MEyerman@nassaucountyfl.com

Assistant County Manager

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26

Sent: 7/3/2025 2:15:18 PM

Viewed: 7/3/2025 2:28:50 PM

Signed: 7/3/2025 2:29:05 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication
(None)

Signature Adoption: Pre-selected Style
Using IP Address: 50.238.237.26







Sent: 7/3/2025 2:29:07 PM


Viewed: 7/3/2025 2:33:44 PM

Signed: 7/3/2025 2:34:32 PM

Electronic Record and Signature Disclosure:

Not Offered via Docusign

Signer Events	Signature	Timestamp
<p>Ashley Metz ametz@nassaucountyfl.com Human Resources Director Nassau County BOCC Delegate Of: Michelle Proctor mproctor@nassaucountyfl.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 2600:387:15:810::7 Signed using mobile</p>	<p>Sent: 7/3/2025 2:34:34 PM Viewed: 7/3/2025 3:31:17 PM Signed: 7/3/2025 3:31:38 PM</p>
<p>Lanaee Gilmore lgilmore@nassaucountyfl.com Procurement Director Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 7/3/2025 3:31:40 PM Viewed: 7/3/2025 4:16:48 PM Signed: 7/3/2025 4:17:03 PM</p>
<p>Jason Woods rjwoods@gmail.com Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 2601:346:c00:74c0:7843:1ab:6ee9:a1b6</p>	<p>Sent: 7/3/2025 4:17:06 PM Viewed: 7/4/2025 1:46:04 PM Signed: 7/7/2025 1:59:48 PM</p>
<p>Electronic Record and Signature Disclosure: Accepted: 6/30/2023 3:12:04 PM ID: 16cdb888-b354-450e-a88f-889e74026272</p>		
<p>Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 7/7/2025 1:59:51 PM Viewed: 7/8/2025 10:22:42 AM Signed: 7/8/2025 10:22:55 AM</p>
<p>Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 7/8/2025 10:22:59 AM Viewed: 7/8/2025 10:29:14 AM Signed: 7/8/2025 10:29:41 AM</p>
<p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>		
<p>Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p> <p>Electronic Record and Signature Disclosure: Not Offered via DocuSign</p>	 <p>Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26</p>	<p>Sent: 7/8/2025 10:29:44 AM Viewed: 7/8/2025 12:35:10 PM Signed: 7/8/2025 12:35:24 PM</p>

Signer Events	Signature	Timestamp
Clerk Finance boccap@nassauclerk.com Nassau County Clerk Security Level: Email, Account Authentication (None)	 Signature Adoption: Pre-selected Style Using IP Address: 12.23.69.254	Sent: 7/8/2025 12:35:26 PM Viewed: 7/8/2025 1:26:08 PM Signed: 7/8/2025 1:26:19 PM
Electronic Record and Signature Disclosure: Accepted: 2/4/2021 9:59:11 AM ID: 6238f06a-a4ad-4d45-a7f5-929d04629059		
In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Clerk Admin BOCCclerkServices@nassauclerk.com Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 7/8/2025 1:26:21 PM Viewed: 7/8/2025 1:42:25 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Linda Van Haren Ivanharen@ameliaisland.com AICVB Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 7/8/2025 1:26:22 PM
Electronic Record and Signature Disclosure: Not Offered via DocuSign		
Mariela Murphy mmurphy@ameliaisland.com Security Level: Email, Account Authentication (None)	<div>COPIED</div>	Sent: 7/8/2025 1:26:23 PM
Electronic Record and Signature Disclosure: Accepted: 5/21/2024 1:08:10 PM ID: 967d61b1-d757-4769-8224-b2caf3b6605b		
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/3/2025 2:06:07 PM
Certified Delivered	Security Checked	7/8/2025 1:26:08 PM
Signing Complete	Security Checked	7/8/2025 1:26:19 PM
Completed	Security Checked	7/8/2025 1:26:23 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

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At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact County of Nassau:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: bsimmons@nassaucountyfl.com

To advise County of Nassau of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at bsimmons@nassaucountyfl.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from County of Nassau

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with County of Nassau

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to bsimmons@nassaucountyfl.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.